

THE CORPORATION OF THE TOWN OF GEORGINA

REPORT NO. OI-2021-0024

**FOR THE CONSIDERATION OF
COUNCIL**

November 17, 2021

**SUBJECT: AWARD OF OID2021-060-WATER AND WASTEWATER REPAIR
CONTRACT**

1. RECOMMENDATION:

1. That Council receive Report No. OI-2021-0024 prepared by the Environmental Services Division, Operations & Infrastructure Department dated November 17, 2021, regarding the award of OID2021-060 – Water and Wastewater Repair Contract;
2. That Council approve the award of the Water and Wastewater Repair Contract to Trisan Construction Ltd. for three (3) years, commencing January 1, 2022 with an estimated annual value of \$922,670 excluding applicable taxes for year one (1), and adjusted annually thereafter with an Escalation Factor based on inflation (CPI);
3. That Council authorize the Manager of Procurement Services to execute the Agreement between the Town of Georgina and Trisan Construction Ltd., and execute all other necessary documents; and
4. That Council authorize the Manager of Procurement Services to extend the contract for three (3) additional one (1) year terms, subject to satisfactory performance by the contractor and annual budget approvals, subject to an annual Escalation Factor of up to a maximum of 5%.

2. PURPOSE:

To obtain Council approval to award Contract OID-2021-060 – water and wastewater repair contract, to Trisan Construction Ltd. for a three year period with the option to extend the Contract for three (3), one (1) year extensions, subject to satisfactory performance by the contractor and annual budget approvals.

3. BACKGROUND:

The Operations and Infrastructure Department is responsible for maintaining the Town of Georgina's Keswick and Sutton drinking water distribution and wastewater collection systems. The objective of this contract is to undertake various maintenance,

repair and construction services for linear infrastructure within the Town’s drinking water distribution system and wastewater collection system as required. The scope of work includes three categories of service; the construction of new and replacement works (Part A), general repair works (Part B), and emergency and urgent works (Part C).

A Request for Tender (RFT) was issued for an initial term of three (3) years commencing on January 1, 2022 and ending on December 31, 2024 and three (3) additional one (1) year options to extend subject to budget approval and satisfactory performance of the contractor, for a total of six (6) contract years. The Town currently has a similar contract in place that is set to expire on December 31, 2021.

4. ANALYSIS:

Tender OID-2021-024 was released on September 23, 2021, and closed on October 18, 2021. There were thirteen (13) plan takers and three (3) bid submissions received. The respondents and the value of the three bids were as follows:

	Respondents	Value
1	614128 Ontario Ltd. o/a Trisan Construction	\$922,670.00
2	Ontario Water Werx	\$1,099,687.50
3	Master Utility Division Inc.	Disqualified

*All bids are excluding H.S.T.

Respondent three was disqualified as they did not meet the requirements of the Town’s RFT.

5. RELATIONSHIP TO STRATEGIC PLAN:

PRIORITY 4: “Deliver Exceptional Service” – Manage our finances and assets proactively.

6. FINANCIAL AND BUDGETARY IMPACT:

Funds for these services have been allocated in the draft 2022 Water and Wastewater Operating Budget. The budget impact for 2022 is detailed in the table below.

The construction of new and replacement works (Part A) do not impact the Water and Wastewater Operating Budget. All costs associated with Part A works are recovered

from the deposits provided by Developer and Builders for new single water or wastewater services (laterals); or they are funded through approved minor capital projects.

The Tendered quantities of all Parts are based on estimates from previous years, and as such closely match the available Operating budgets. Sufficient budget will remain in the Operating accounts for additional unforeseen work that may be required throughout the year.

Item	Proposed 2022 Operating Budget	Spent or Committed	Remaining
Water Contracted Services			
G/L 4-2-1517000-3410	\$584,240	-	\$584,240
Wastewater Contracted Services			
G/L 5-2-1517000-3510	\$43,470	-	\$43,470
Total	\$627,710	-	\$ 627,710
Description	2022 Budget Allocation (Proposed)		
	Excluding Tax	Budget Impact (Incl. 1.76% HST)	Incl. 13% HST
Total Uncommitted Funds Available in 2022 (Proposed)		\$627,710.00	
Expected Cost of Award 2022:			
PART A	\$394,481.00	Application Deposit	
PART B	\$274,402.00	\$279,231.48	
PART C	\$253,787.00	\$258,253.65	
SUBTOTAL Part B and Part C	\$528,189.00	\$537,485.13	\$596,853.57
Net Budget Remaining		\$90,224.87	

Effective January 1, 2023 (Year 2) and January 1, 2024 (Year 3) of the contract, the unit rates for all pricing will be adjusted for an annual Escalation Factor based on the lesser of either 5% or the Consumer Price Index (CPI), as published by Statistics Canada, for the previous twelve-month period. Unit rates for optional contract years will also be adjusted accordingly.

APPROVALS

Prepared By: Nancy Fleming, P.Eng., Manager Asset Management and Technical Services

Reviewed By: Rob Wheeler, Director, Corporate Services / Treasurer

Recommended By: Rob Flindall, P.Eng., Director Operations and Infrastructure

Approved By: Ryan Cronsberry, Acting Chief Administration Officer