



GEORGINA

**THE CORPORATION OF THE
TOWN OF GEORGINA
Special Council Minutes**

Date: Tuesday, December 5, 2023
Time: 9:00 AM

**Members of Council
Present:**

Mayor Margaret Quirk
Regional Councillor Davison
Councillor Biggerstaff
Councillor Fellini
Councillor Neeson
Councillor Genge
Councillor Dale

Staff Present:

Ryan Cronsberry, CAO
Denis Beaulieu, Director of Development Services
Steve Lee-Young, Director of Community Services
Michael Vos, Director of Operations and Infrastructure
Rob Wheeler, Deputy CAO/Treasurer
Ron Jenkins, Director of Emergency Services/Fire Chief
Val Stevens, Director, Library Services/CEO
Rachel Dillabough, Town Clerk
Mamata Baykar, Deputy Clerk
Carolyn Lance, Council Services Coordinator
Alan Drozd, Manager of Planning Policy
Andrew Fung, Manager, Information Technology Services
Anne Winstanley, Supervisor, Communications
Bob Ferguson, Manager, Parks Development and Operations
Connor McBride, Senior Development Planner
Dina Havkin, Manager of Finance and Deputy Treasurer
Geoff Harrison, Manager, Taxation, Revenue & Customer Service
Karyn Stone, Manager, Economic Development & Tourism
Michael Bigioni, Director of Legislative Services, Town Solicitor
Michael Iampietro, Manager, Development Engineering
Michael Rozario, Deputy Fire Chief
Mike Hutchinson, Manager of Municipal Law Enforcement
Olga Lawton, Corporate Strategy and Transformation
Shawn Nastke, Director, Strategic Initiatives
Stefan Hordatt, Manager, Capital Projects - Strategic Initiatives
Stirling Munro, Manager of Procurement

Tanya Thompson, Communications Manager
Neil Macdonald, Manager, Capital Projects
Kelly Atkinson, Head, Human Resources

Others Present: Chris Pollock, Supervisor, Fleet
Devin Dillabough, Manager, Building and Chief Building Official
Helen Freitag, Program Manager, Asset Management
Lorianne Zwicker, Deputy Fire Chief
Neil MacDonald, Manager, Capital Projects

1. CALL TO ORDER- MOMENT OF MEDITATION

“The Town of Georgina recognizes and acknowledges that we are on lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples, and on behalf of the Mayor and Council, we would like to thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship.

We also recognize the unique relationship the Chippewas have with the lands and waters of this territory. They are the water protectors and environmental stewards of these lands and we join them in these responsibilities.”

Council observed a moment of meditation in recognition of the anniversary of the national Day of Remembrance and Action on Violence Against Women and in remembrance of the many women who were injured and killed on December 6, 1989 in Montreal.

2. ROLL CALL

As noted above

3. COMMUNITY ANNOUNCEMENTS

- Saturday, December 2nd, Sutton Santa Claus Parade of Lights
- Sunday, December 3rd, Pefferlaw Tree Lighting
- Saturday, November 25th, Whoville on High, estimated 5,000 attendees
- Thursday evening, Business Excellence and Milestone Awards, organized by the Chamber of Commerce
- Weekend of December 9th and 10th, Pefferlaw Lions hosting 'Breakfast with Santa', Pefferlaw Community Lions Hall
- Pickleball club raising funds and food for Foodbank, raised \$3,000 and 160 lbs of food

4. INTRODUCTION OF ADDENDUM ITEM(S) None

5. APPROVAL OF AGENDA**RESOLUTION NO. C-2023-0412**

Moved By Councillor Neeson

Seconded By Councillor Fellini

That the December 5th Special Council Budget agenda be adopted as presented.

Carried

6. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Councillor Genge declared a conflict with all items related to Jericho Youth Services as her daughter is employed by Jericho

Councillor Genge declared a conflict with all items related to the Georgina Art Gallery as her son is employed by the Art Centre

7. ADOPTION OF MINUTES**RESOLUTION NO. C-2023-0413**

Moved By Regional Councillor Davison

Seconded By Councillor Biggerstaff

That the following minutes be adopted as presented:

1. Council Minutes held on November 8, 2023

Carried

8. SPEAKERS**9. DELEGATIONS/ PETITIONS**

1. Presentation; Andrew MacKenzie requesting approval of a budget for Georgina Pickleball Court upgrades and resurfacing

Andrew MacKenzie, 10 Joliette Place, Keswick, acknowledged Town plans to resurface Civic Centre pickleball courts in 2024. The sport of pickleball is the fastest growing sport in North America for all age groups. To meet the forecasted increase in pickleball players, he proposed the reconfiguration of the Civic Centre courts to accommodate two (2) tennis and six (6) dedicated pickleball courts on a safe, padded, painted, attractive play area, equating to nine (9) outdoor courts in Georgina; 6 at the Civic Centre, three (3) in Pefferlaw, in addition to construction of eight (8) additional courts at the MURC in 2025 at an approximate cost of \$850,000 in the 2025 budget. He was advised by staff of 6 new indoor courts at the MURC.

RESOLUTION NO. C-2023-0414

Moved By Councillor Biggerstaff

Seconded By Councillor Fellini

That Council receive the delegation provided by Andrew Mackenzie requesting the reconfiguration of the Civic Centre pickleball courts to accommodate two (2) tennis and six (6) dedicated pickleball courts on a safe, padded, painted and attractive play surface in order to accommodate the steady growth of the pickleball sport, along with consideration for the construction of eight (8) courts at the MURC in 2025.

Carried**10. PUBLIC MEETINGS None.****11. REPORTS**

Advisement: Report No. DCAO-2023-0012 entitled 'Release of the 2024 Draft Budget' was received by Council on November 8, 2023

Mayor Quirk thanked staff on their efforts towards the 2024 budget and the public for its' engagement, a balance in trying to maintain the level of existing service, trying to add requested services according to priorities, sustainability, maintenance and financial responsibility.

Ryan Cronsberry, CAO, indicated that the 2024 proposed budget is a responsible and realistic plan that demonstrates the Town's commitment to service excellence and ensures continued financial stability.

Rob Wheater, Deputy CAO/Treasurer provided a summary of the proposed 2024 budget and updates, outlining budget efficiencies, along with all departmental accomplishments and the new key budget process steps as stipulated in the Act, indicating that at the end of the process, a Mayoral Declaration form will be released advising of any vetoes or stating that the Mayor has ended the 10-day period, automatically adopting the budget and no final bylaw approval being required.

- total operating budget of \$95 Million plus new capital projects of \$23 Million, equating to \$118,317,110 Million; primary funding sources being the tax levy and water and wastewater rates
- proposed tax levy increase of 3.5% with additional infrastructure levy of 2% to capital reserves for a total increase of 5.5%
- water and wastewater rate increase of 8.9%
- for an average single-family detached dwelling with a CVA of \$448,000 equates to \$140 tax increase
- new staffing requests in the amount of \$502,200
- operating initiatives in the amount of \$417,260
- Water and Wastewater rate supported budget proposed increase of 8.9%
- Updates since November 7, 2023 include 2 new business cases regarding Health Care Strategic and Action Plan and Lake Drive Improvements

- adjustments to be made to the carry-forward capital list as part of the yearend close regarding the 2023 VERS program budget increase of \$187,910, Lake Drive Jurisdiction Action Plan budget increase of \$851,577 and the Surveyor Services for Lake Drive budget set aside of \$105,370

BUDGET REQUESTS FROM MEMBERS OF COUNCIL;

- a. release tenders for the decommissioning of Mossington Wharf and dredging the mouth of the Black River; withdrawn at this time but retain request for future consideration
- b. bike parking and repair station in Jackson's Point Parkette & High Street, add \$5,000 to approve 2 stations; motion to follow to add \$5,000 to approve 2 bike repair stations
- c. steps & ramp at Mill Pond Park - stairs and ramp needed for accessibility; withdrawn at this time due to expense
- d. Georgina Art Centre HVAC Replacement; withdrawn due to a conflict as Councillor Genge's son is now employed by the Georgina Art Centre
- e. Georgina Art Centre parking lot repaving; withdrawn due to a conflict as Councillor Genge's son is now employed by the Georgina Art Centre
- f. sidewalks on Metro Road from De La Salle Park to Salvation Army Camp; withdrawn due to expense but retain for future consideration
- g. bury overhead wires on High Street, request to bury wires as streetscaping projects move forward; withdrawn due to unknown costs
- h. Water Fountain on the Black River, Sutton; motion to follow to add \$3,600 and that the Town take over responsibility

RESOLUTION NO. C-2023-0415

Moved by Councillor Genge

Seconded by Councillor Biggerstaff

That Council approve an amount of \$10,000 to be added to the 2024 budget for the 2024 installation of two bike repair stations to be located in downtown business areas within the Town, that staff submit a report regarding the initiative including details such as costs, evidence of economic benefits respecting future expansion, and appropriate locations for installations of these repair stations, to be funded through the Corporate Capital Reserve.

Carried

Direction; Staff was requested to contact the BIA's, determine potential partnerships with the private sector to deliver this initiative, and determine the potential to request bike repair stations as part of commercial development applications in order to expand the network.

RESOLUTION NO. C-2023-0416

Moved by Councillor Genge

Seconded by Councillor Neeson

That Council approve an amount of \$3,600 to be added to the 2024 operating budget to transfer responsibility for the Black River water fountain from the Sutton BIA to the Town, to be funded from the tax levy.

Carried

Moved by Councillor Neeson

Seconded by Councillor Biggerstaff

That the Council meeting recess at 10:15am.

Carried

The Council meeting reconvened at 10:35am

STAFFING REQUESTS;

-Business Case #24-SI-OI-01, Water Operator, funded from Water/Wastewater Rates, \$104,000

-Business Case #24-SI-LS-01, Municipal Law Enforcement Supervisor, funded from Assessment Growth, \$133,250

-Business Case #24-SI-SI-01, Web Content Specialist, funded from Assessment Growth, \$88,400

-Business Case #24-SI-SI-02, Grant Program Manager, funded from Discretionary Reserve, \$160,550

-Business Case #24-SI-LI-01, Library Staffing transitioning from part-time to full-time, funded from Tax Levy, \$16,000

NEW INITIATIVES (Operating);

a) *On Call Staffing, Operations and Infrastructure, Business Case #24-NI-OI-01, \$35,000*

b) *Parks Contracted Services and Seasonal Staff, Community Services, Business Case #24-NI-CS-01, \$250,000;*

- Staff to report through the 2025 budget on Parks service levels and the adequacy of the \$250,000 budget amount

c) *Training and Professional Development, Fire and Rescue Services, Business Case #24-NI-FS-01, \$32,950*

d) *Professional Development, Training, DCAO, Business Case #24-NI-CAO-01, \$49,310; Equity, Diversity and Inclusion training, individual certifications*

- staff to consider accreditation to be covered by the individual staff members requiring said accreditation, not by the Town.

Moved by Councillor Genge

That funding for Professional Development and Training for Equity, Diversity and Inclusion remain for the 2024 budget and continued corporate-wise Professional Development funding be brought forward as business cases in future years.

Lost, no seconder

e) *Advertising, Special Events/Downtown Revitalization, Investment Attraction & Marketing Initiatives, Strategic Initiatives, Business Case #24-OI-SI-01, \$50,000; confirmed that funding will be allocated for specific initiatives in future years*

CAPITAL REQUESTS;

a) Operations and Infrastructure

-Vehicle and Equipment Replacement (VERS) Strategy, Operations and Infrastructure, Business Case #24-CI-OI-19, funded from Discretionary Reserve, \$1,542,500; critical services are provided to the community on-demand, vehicles are planned for and replaced well in advance.

Moved by Councillor Genge

Reduce contribution to discretionary reserve by \$437,000 by delaying replacement of named vehicles by one (1) year in order to reduce tax levy.

Lost, no seconder

Rob Wheater; 1% equates to \$524,025 in the tax levy budget.

-Lake Drive Improvements - Phase 1, Operations & Infrastructure, Business Case #24-CI-OI-24, \$120,000;

RESOLUTION NO. C-2023-0417

Moved by Councillor Neeson

Seconded by Councillor Biggerstaff

That Council approve the work program for the design phase of implementation on Lake Drive Improvements - Phase 1, Operations & Infrastructure, Business Case #24-CI-OI-24, in the amount of \$120,000 funded from discretionary reserves, Lake Drive North from Metro Road North at North Gwillimbury Park to Woodbine Avenue, and Lake Drive East from Woodbine Avenue to Dalton Road, to include the following tasks:

1. Collection and analysis of additional data on traffic, pedestrian and parking usage as necessary to support design of the recommended improvements.
2. Detailed design of the recommended improvements addressing efficient traffic movements to support access to properties and businesses, feasibility of seasonal implementation, integration with existing features such as driveways and intersections, roadway modifications focused on clear and concise signage, pavement markings, and lane separation markers, and public communication and education.

A recorded vote was requested, the Town Clerk recorded the vote as follows;

	<u>Yea</u>	<u>Nay</u>
Councillor Genge		x
Regional Councillor Davison	x	
Councillor Fellini	x	
Councillor Neeson	x	
Councillor Dale	x	
Mayor Quirk	x	
Councillor Biggerstaff	x	
Carried		

b) Community Services - no amendments

24-CI-CS-01, Building Condition Assessment Program, \$1,567,000; Groundworks Phase 1 - Sutton Multi-Use Facility (\$500,000), Canopy Repairs - Pefferlaw Lions hall (\$30,000), Steel Stair Replacement - Georgina Sutton Arena (\$125,000), Makeup Air Unit Replacement - Georgina Ice Palace (\$170,000), Ammonia Chiller Replacements and Refrigeration Plant Upgrades - Georgina Ice Palace (\$700,000), Parking Lot Repairs - Keswick Fire Hall (\$25,000), Concrete Column Repairs - Belhaven Hall (\$8,000), Emergency Lighting, Signage - Sutton Fire Hall (\$9,000)

24-CI-CS-02, Facilities Repair and Remediation Program, \$604,500; Table and Chair Replacement - De La Salle and Egypt hall (\$34,500), Chain Link Fence Replacement - Pefferlaw Ice Pad (\$40,000), Snow Melt Pit(s) Installation - Georgina Ice Palace (\$400,000), Renovation - Keswick Fire Hall (\$105,000), Installation of Railings - Georgina Ice Palace Blue Pad Spectator Seating (\$25,000)

24-CI-CS-03, Parks Repair and Remediation Program, \$775,000; Tennis and Pickleball Resurfacing ROC (\$120,000), Cemetery Foundation Wall - Keswick Cemetery (\$50,000), Shoreline Revetment Corner Park (\$15,000), Drainage Improvements - Jackson's Point Harbour (\$15,000), Pathway Rehabilitation - Various Locations (\$30,000), Ditching and Drainage (\$75,000), Picnic Table Replacement (\$50,000), Playground Replacement (Highcastle and West Park) (\$375,000), Sports Field Line Painting Machine (\$45,000)

24-CI-CS-04, Ainslie Hill Park and Trail Development, \$1,440,000

24-CI-CS-05, Holmes Point Washrooms, \$130,000

24-CI-CS-06, Terrace Park Fencing, \$15,000

c) Fire and Rescue Services - no amendments

24-CI-FS-01, Suppression Equipment, \$110,700; Auto Extrication Equipment E-tools Stn 1-8 (\$27,300), Hose and Appliances (\$24,000), SCBA Cylinders (\$20,400), SCBA Packs (\$24,000), Haz Mat, Confined Space, Rope Rescue, Water-Ice Rescue and Special Operations Equipment (\$15,000)

24-CI-FS-02, Helmet Replacement Program, \$26,000

24-CI-FS-03, Replacement of Bunker Gear, \$71,400

24-CI-FS-04, Communication Equipment, \$49,400; replacement tablets and stands (\$4,800), pagers (\$12,000), portable radios (\$16,000), radio batteries (\$4,800), paged system manual backup for Stn 1-4 (\$4,300), paged system manual backup for Stn 1-6 (\$6,700), programming requirements for paging system for Stn 1-8 (\$800)

d) Development Services - no amendments

24-CI-DS-01, Development Engineering Comprehensive Design Criteria Review, \$250,000

e) Legislative Services

24-CI-LS-01, Two Canine Kennels – Purchase and installation, \$40,000

RESOLUTION NO. C-2023-0418

Moved by Councillor Biggerstaff

Seconded by Regional Councillor Davison

That Council approve the purchase and installation of six (6) canine kennels at the Georgina Animal Shelter, Business Case Number 24-CI-LS-01, in the amount of \$120,000 due to the necessity to phase-in the installations to minimize disruption, to be funded from the Corporate Capital Reserve.

Carried

Rob Wheeler advised that staff will determine the eligibility of the Animal Shelter Facility for Development Charge funding as it is a growth-related service; if it is not eligible, staff will send correspondence to the Province requesting eligibility consideration.

24-CI-LS-02, Electric Bike, \$10,000

f) Office of the Deputy CAO - no amendments

24-CI-DCAO-01, ICT Cycling, \$230,000; annual corporate desktop and notebook cycling (\$80,000), annual corporate commercial off-the-shelf software cycling (\$20,000), annual corporate network infrastructure cycling (\$130,000)

24-CI-DCAO-02, Inter-facility Connectivity, \$70,000

24-CI-DCAO-03, Water and Wastewater Financial Plan and Rate Structure, \$60,000

24-CI-DCAO-04, Telecommunication Infrastructure, \$100,000

g) Strategic Initiatives - no amendments

24-CI-SI-01, Multi-Year Accessibility Plan, \$175,000

24-CI-SI-02, Climate Change Action Plan, \$250,000

24-CI-SI-03, Resident Satisfaction Surveys, \$60,000

24-CI-SI-04, Corporate Broadband Roadmap, \$15,000

h) Georgina Public Library - no amendments

24-CI-LI-01, Library Capital Initiatives, \$26,500; Direct mail campaign, Technology equipment upgrades for service desks, Inclusivity, diversity, equity accessibility strategy

i) Water and Wastewater - no amendments

24-CI-WAT-01, Water Service Connection - Contract 1 - Royal/Bayview, \$1,170,000; replacement of aging and failing polybutylene pipe

24-CI-WAT-02, Service Connections - Design of Contract 4,5,6, \$400,000

24-CI-WAT-03, Watermain Renewal The Queensway South - Joe Dales to Elmdale Avenue, \$228,300

24-CI-WAT-04, Watermain Renewal High Street - Snooks Road to Burke Street/River Street to Dalton Road, \$189,000

24-CI-WAT-05, Water Meter Replacement Program, \$250,000

24-CI-WAT-06, Line Valves and Hydrants - Rehabilitation & Replacement, \$200,000

j) Sewers - no amendments

24-CI-SEW-01, Gravity Sewer Main and Manhole Repair - from CA/I&I, \$250,000

24-CI-SEW-02, Gravity Sewer/MH (10%) - CA, \$200,000

24-CI-SEW-03, Condition Assessment of Sanitary Pumping Stations (12,13,17,20), \$165,000

24-CI-SEW-04, Sewage Pump Stations 1,2,7 & 8, Construction, \$500,000

24-CI-SEW-05, Sewage Pump Stations 6,11,18 & 19 Design and Construction, \$150,000

24-CI-SEW-06, Sewage Pump Stations Generator Rehabilitation, \$200,000

Mayor Quirk moved forward Item 12.2.b(a) at this time;

g) Strategic Initiatives

24-CI-SI-05, Develop Georgina's Health Care Strategy and Action Plan, \$225,000

RESOLUTION NO. C-2023-0419

Moved by Councillor Neeson

Seconded by Councillor Dale

That Council approve Business Case Number 24-CI-SI-05 to Develop Georgina's Health Care Strategy and Action Plan in the amount of \$225,000 to be funded from the Discretionary Reserve.

Carried

17. CLOSED SESSION

Moved by Regional Councillor Davison

Seconded by Councillor Biggerstaff

That the Council Members convene into Closed Session at 12:22pm to deal with the following matters;

- a. THE SECURITY OF THE PROPERTY OF THE MUNICIPALITY OR LOCAL BOARD, Section 239(2)(a), MA; I.T. Security
- b. A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD, Section 239(2)(c), MA; Sutton and Jackson's Point
- c. LITIGATION OR POTENTIAL LITIGATION, INCLUDING MATTERS BEFORE ADMINISTRATIVE TRIBUNALS, AFFECTING THE MUNICIPALITY OR LOCAL BOARD, Section 239(2)(e), MA; Lake Drive Jurisdiction - Judicial Review

Carried.

Moved by Councillor Genge

Seconded by Councillor Fellini

That the meeting reconvene into Open Session at 2:02pm and report on matter(s) discussed in Closed Session.

Carried

RESOLUTION NO. C-2023-0420

Moved by Councillor Genge

Seconded by Councillor Dale

In regard to Closed Session Item 17.1.a on the agenda under Section 239(2)(a) of the Municipal Act being the security of the property of the municipality or local board regarding I.T. security;

1. That Council direct staff to proceed accordingly.

Carried

RESOLUTION NO. C-2023-0421

Moved by Regional Councillor Davison

Seconded by Councillor Biggerstaff

In regard to Closed Session Item 17.1.b on the agenda under Section 239(2)(c) of the Municipal Act being a proposed or pending acquisition or disposition of land by the municipality or local board regarding property in Sutton and Jackson's Point;

1. That Council receive the information.

Carried

RESOLUTION NO. C-2023-0422

Moved by Councillor Genge

Seconded by Councillor Fellini

In regard to Closed Session Item 17.1.c on the agenda under Section 239(2)(e) of the Municipal Act being litigation or potential litigation including matters before administrative tribunals, affecting the municipality or local board, regarding Lake Drive Jurisdiction - Judicial Review;

1. That Council receive the update and direct the solicitor to proceed accordingly.

Carried

Any additional motions from Members of Council to amend the budget

Carry Forward Capital Projects;

RESOLUTION NO. C-2023-0423

Moved by Regional Councillor Davison

Seconded by Councillor Genge,

That Council expand the scope of Business Case Number 23-CI-OI-08, Street Redevelopment Detailed Design High Street Project, by including an entrance feature on High Street coming off of Highway 48 into the design for consideration when it returns to Council and that staff provide multiple size options for said entrance feature.

Carried

RESOLUTION NO. C-2023-0424

Moved by Councillor Neeson
Seconded by Councillor Biggerstaff

That Council end the 30-day budget amendment period as defined in the regulations to Bill 3, The Strong Mayors Building Homes Act.

Carried

The Mayor and Council members made individual closing remarks

Rob Wheater; 2024 tax levy increase will be 3.51% operating plus 2% infrastructure levy, equating to \$5.51% increase. Staff will report back in the new year regarding specific amendments to the budget.

17. CLOSED SESSION

Dealt with earlier in the meeting.

18. CONFIRMING BY-LAW

Moved By Councillor Biggerstaff
Seconded By Councillor Neeson

That the following bylaw be adopted;

1. Bylaw Number 2023-0089 (COU-2) confirming the proceedings of Special Council on December 5, 2023

Carried

19. MOTION TO ADJOURN

Moved By Councillor Dale
Seconded By Councillor Fellini

That the meeting adjourn at 2:40pm

Carried

Margaret Quirk, Mayor

Rachel Dillabough, Town Clerk

