

Georgina Public Library Board
Regular Board Meeting Minutes
February 15, 2024 @ 7:00 p.m.
Zoom

1. Call to Order

The meeting was called to order by the Chair at 7:02 p.m.

2. First Nations Acknowledgement Statement

“Georgina Public Library recognizes and acknowledges that we are on lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples, and we would like to thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship. We also recognize the unique relationship the Chippewas have with the lands and waters of this territory. They are the water protectors and environmental stewards of these lands and we join them in these responsibilities.”

3. Roll Call

The following Board Members were present:

Bobbi Sabatini, Chair
Rita Beechey
Leslie Johnstone
Nancy Rodrigues, Vice-Chair
Madalyn Calzavara
Councillor Dave Neeson
Kathy Coates
Regional Councillor Naomi Davison (arrived late)

The following staff members were in attendance:

Valerie Stevens, *Director of Library Services/CEO*
Serena Hamlyn, *Executive Assistant* (Recording Secretary)
Ruth Berry, *eServices Library Technician*
Jennifer Murray, *CUPE 905.13 Representative*

4. Introduction of Addendum Items

- Added under New Business: a short discussion about monthly reports and how we might want those to change.

5. Approval of the Agenda

Moved by Leslie Johnstone, Seconded by Madalyn Calzavara

RESOLUTION NO. GLB-2024-013

That the Georgina Public Library Board meeting Agenda of February 15, 2024 be approved as amended.

Carried.

6. Announcements

The Board Chair welcomed Kathy Coates, new Library Board Member.

(N. Davison arrived)

7. Declarations of Pecuniary Interest – None

8. Adoption of the Past Minutes – January 18, 2024 Board meeting minutes

Moved by Nancy Rodrigues, Seconded by Madalyn Calzavara

RESOLUTION NO. GLB-2024-014

That the minutes of the January 18, 2024 Board meeting be adopted as presented.

Carried.

9. Delegations/Speakers – None

10. Presentations

- a. OLA SuperConference - B. Sabatini

The Board Chair attended the full four days of the SuperConference. She shared a presentation summarizing her experience.

11. Consent Agenda

- a. Branch Report
- b. Work Plan Update
- c. Financial Statement –December 2023 – Year End (not final)
- d. Media Scan

Moved by Rita Beechey, Seconded by Dave Neeson

RESOLUTION NO. GLB-2024-015

That Item 12 – Consent Agenda be received as circulated.

Carried.

12. Verbal Communications

- a. CEO update (V. Stevens)

COMMUNITY CONNECTIONS

- Nothing to report

SPACES

- MURC Grand Opening upcoming on March 2, 2024
- Renovations to repurpose KE alcove into office space are complete; minor pieces to be completed in the next couple of months

PEOPLE & LEADERSHIP

- Ongoing hiring for the final vacancies to complete staffing for the Discovery Branch (Students positions), as well as fill other vacancies that have resulted from internal hiring (Casual Library Clerks)

Various members of staff attended sessions at the OLA SuperConference

COLLECTIONS & PROGRAMS

- In January, Jennifer Murray (Children's & Youth Services Assistant) hosted a local Sparks group at Keswick Branch. After the program, they shared the following positive feedback on social media : "We took our Spark group to the library last night for a tour and some fun! I just wanted to give them a big Thank You. They had a blast. We are so lucky to have a great place to go to learn and have fun at the same time."
- Details on March Break and Spring Session programs will be available as of February 17

TECHNOLOGY

- Installation of staff computers at the DC branch is complete; public access computer workstations are nearing completion
- Delivery of Maker Space equipment to the DC branch is ongoing; all of the larger pieces are in place
- Complementing the Maker Space at the DC branch, GPL is providing access to a new eResource this year, Creativebug, which offers video tutorials covering arts & crafts of all kinds

MISCELLANEOUS

- Deposited 2023 PLOG (Public Library Operating Grant)-funding from Government of Ontario
- Along with CEO of Bradford-West Gwillimbury PL and ED of FOPL (Federation of Ontario Public Libraries), met with MPP Caroline Mulroney on February 9 to discuss FOPL & OLAs joint pre-budget submission, with a focus on Ontario Digital Public Library

b. Board Chair update (B. Sabatini)

- The Board Chair has been meeting with the CEO regularly

c. Friends of the Library update (R. Beechey)

- The Friends last met on Monday
- The Friends have received confirmation that CUPE 905 will be once again sponsoring the Grate Groan-Up Spelling Bee as title sponsor
- The Friends have had some interest from people on joining the Friends. They continue to look for new members
- Euchre night is taking place on February 29, from 6:30-8:30 at the Keswick Branch.
 - Register at any Georgina Public Library Branch
- The Friends, along with the Connors Brothers, are hosting Earth Hour on the 23rd of March. Tickets can be purchased at the Library for the cost of \$2.00 each
- The Friends are trying to pin down a date for the Spelling Bee
- The Friends' next meeting is on March 18

Moved by Nancy Rodrigues, Seconded by Madalyn Calzavara

RESOLUTION NO. GLB-2024-016

That items 12 a., b., and c., Verbal Communications be received as presented.

Carried.

13. Old Business - *None*

14. New Business

- a. Policy Review:
 - i. Other Rates & Fees

Moved by Kathy Coates, Seconded by Leslie Johnstone

RESOLUTION NO. GLB-2024-017

That the Other Rates & Fees Policy be accepted as amended.

Carried.

- ii. Violence and Harassment-Free Workplace

Moved by Rita Beechey, Seconded by Dave Neeson

RESOLUTION NO. GLB-2024-018

That the Violence and Harassment-Free Policy be accepted as presented.

Carried.

iii. Health and Safety

Moved by Nancy Rodrigues, Seconded by Naomi Davison

RESOLUTION NO. GLB-2024-019

That the Health & Safety Policy be accepted as presented.

Carried.

b. August Board Meeting Date

Discussion deferred until a later meeting.

c. New look to Board package Reports

The CEO showed an example of how the new Branch Report might look. The Reports will be an evolving piece. The CEO will come back with some more examples and options for regular reporting.

15. Other Business – None

The Board Chair discussed the Library's Hoopla service. Hoopla is one of the Library's eResources for borrowing movies, audio books, ebooks, etc. Because it is a popular pay-per-use service model, and GPL has to manage a limited budget, there are ongoing issues with hitting borrowing limits early in the day, impacting the ability of many patrons to access this service. The Board has asked the Manager, Library Collections to look in to other options for Hoopla use.

16. Closed Session - none

- i. Motion to move into closed session
- ii. Motion to reconvene into open session

17. Next Meeting Date /Time

March 21, 2024 at 7:00 p.m. – Discovery Branch

18. Adjournment

Moved by Nancy Rodrigues, Seconded by Naomi Davison

RESOLUTION NO. GLB-2024-020

That the Georgina Public Library Board meeting of February 15, 2024 adjourn at 9:35 p.m.

Carried.

Board Chair

Recording Secretary