

**THE CORPORATION OF THE TOWN OF GEORGINA**

**REPORT NO. OI-2023-0029**

**FOR THE CONSIDERATION OF  
COUNCIL**

November 22, 2023

**SUBJECT: Traffic Bylaw 2002-0046 Consolidation**

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**1. RECOMMENDATION:**

- 1. That Council receive Report No. OI-2023-0029 prepared by the Operations Division, Operations & Infrastructure Department, dated November 22, 2023, regarding the Traffic Bylaw 2002-0046 Consolidation;**
- 2. That Council approve the proposed amendments to the new, consolidated Traffic Bylaw in Attachment 2;**
- 3. That Council approve that any reference to Bylaw 2002-0046 in any existing, procedures, policies, and existing Bylaws shall be in reference to the new, consolidated Traffic Bylaw until such time that the documents can be amended; and**
- 4. That York Regional Police be advised of the Bylaw revisions for Speed Limits (Schedule XXVIII).**

**2. PURPOSE:**

The purpose of this report is to:

1. Consolidate all past amendments to Bylaw 2002-0046, the bylaw to regulate traffic and control the parking of vehicles, from 2002 to present and provide Council with a new consolidated Traffic Bylaw.
2. Update the new bylaw with the results of the audit performed comparing the existing bylaw 2002-0046, as amended, with in-field observations and updated technical specifications.

**3. BACKGROUND:**

The Traffic Bylaw is heavily influenced by the Highway Traffic Act and guided by the Ontario Traffic Manuals. Traffic bylaws are commonly displayed in the field by signs and are monitored annually by following ministry guidelines. During regular maintenance, Operations staff noticed that field conditions (signs) were not always consistent with the Traffic Bylaw 2002-0046. Staff took the initiative to correct some of these circumstances, however, were inundated with concerns from the public when signs were installed based only on the bylaw language.

Recent traffic bylaw inquiries and field verifications have identified a need to determine where there are discrepancies between physical representation of a sign and the written bylaw. As such, the traffic bylaw audit was initiated in 2023. All proposed revisions have been captured and outlined in the supporting appendices.

**4. ANALYSIS:**

**Consolidation and Audit**

Staff met to discuss the goals and objectives of this project and determined it was necessary to capture all amendments from archives and consolidate all revisions in one working document. Staff identified and consulted with key stakeholders that would benefit from this process and included their feedback as the project progressed. This consolidation would act as the primary baseline for the next step.

Staff then completed a field verification of the consolidated revisions to check where physical depiction (signs or other changes) of the bylaw, with its various past amendments, were inconsistent. This portion of the audit was conducted from May to September, 2023, and summarized in various proposed amendment tables. Lastly, a mapping application was created to track the Traffic Bylaw Schedules to be used in future initiatives.

**Consolidation Results**

Over the last twenty-one (21) years, 128 amendments to bylaw 2002-0046 have been approved by Council, including twenty-seven (27) Council approved amendments from 2020 to present day, resulting in a total of 226 adjustments to the Traffic Bylaw 2002-0046. A summary of these adjustments is listed below in Table 1.

<b>Bylaw Schedule</b>	<b>Number of Adjustments</b>
Schedule II – No Parking	12
Schedule V – No Stopping	26
Schedule X – Fire Routes	2
Schedule XI – Penalty Provision	39
Schedule XXV – Stop Signs	31
Schedule XXVI – Yield Signs	2
Schedule XXVIII – Speed Limits	108
Schedule XXXI – Community Safety Zones	6
Total	226

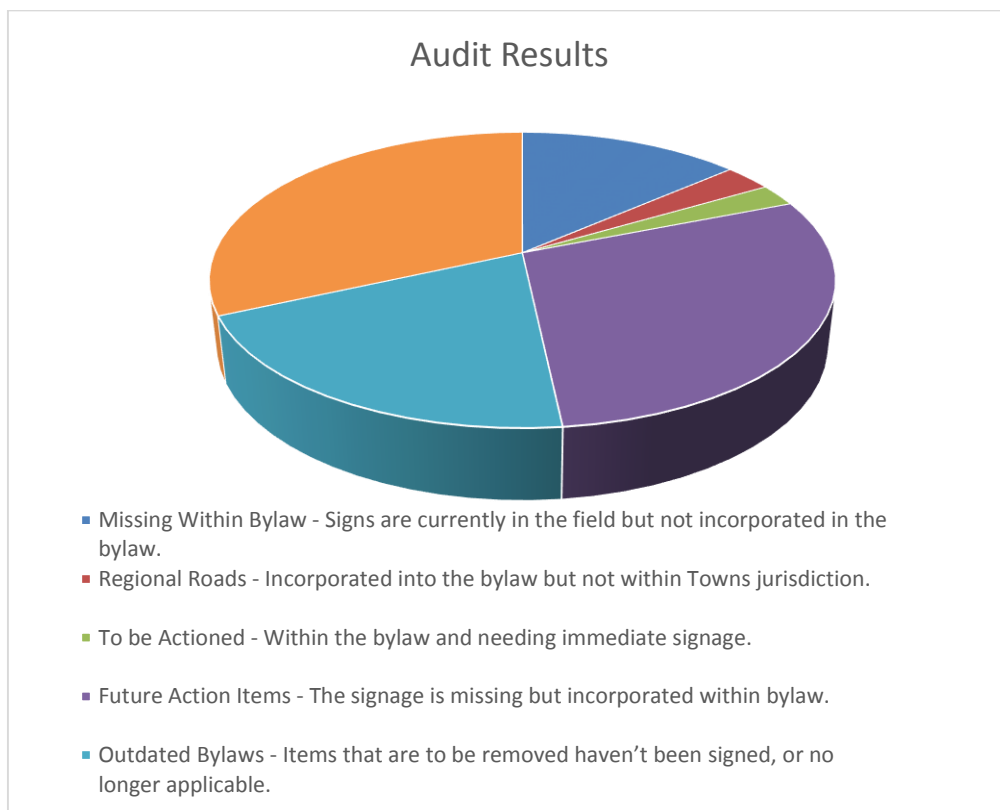
*Table 1. Summary of Schedule changes from 2020 – 2023.*

A number of the amendments and changes to the bylaw over the last three years (as shown in Table 1) have been implemented as a result of traffic calming measures. The Consolidation of Amendments to Bylaw 2002-0046 is attached as Attachment 1. This does not include any proposed changes as a result of the in-field audit.

**Audit Results:**

Staff relied on GIS information and field checks to verify items from the consolidated Traffic Bylaw 2002-0046. Regulatory and warning signs within the Town of Georgina were inspected between May and August 2023, which provided a detailed baseline of such signs as speed limit, Community Safety Zones, stop signs etc. Traffic bylaw signage such as No Parking and No Stopping was required to be field verified. Staff compared the consolidated by-law with recent audit data (GIS and in-field) and identified 156 discrepancies within our regulatory, warning, and bylaw specific signage, as well as an additional 88 proposed improvements in the description and location within the bylaw.

Attachment 2 contains the proposed amendments to correct the discrepancies found and ultimately requires Council approval via bylaw. It includes a list of proposed amendments, aligned with the reference to the original bylaw, and rationale for the proposed change. These additional changes will help improve accuracy between the bylaw and field environment. Chart 1 summarizes these changes by type.



*Chart 1: Summary of 2002-0046 Traffic Bylaw Audit*

### **New Traffic Bylaw**

As a result of the above consolidation and audit, staff have prepared a complete updated bylaw, inclusive of all amendments from 2002 to 2023, as well as the proposed amendments to correct discrepancies. The new by-law is attached under By-Laws within this agenda, to be approved by Council and to stand as the most up-to-date reference to the control of traffic and parking within the Town of Georgina.

### **Sign Installation and Removal:**

Sign installation will consist of locations that have been noted during the audit with missing signage. These are primarily regulatory and warning signs. There are no additional No Parking or No Stopping zones being installed that do not already have signage. Some areas that have excessive signage will be reviewed and some removals may occur in-line with Ontario Traffic Manuals and the newly created Traffic bylaw.

### **GIS Integration:**

Operations & Infrastructure staff have developed a mapping application that will allow all staff to select a road segment and review the applicable Traffic Bylaw Schedules. This will help facilitate field inspections and responses to traffic inquiries.

### **Interdepartmental Meeting:**

Interdepartmental meetings will be required to review the changes outlined in this report. There are multiple bylaws, policies and procedures owned by departments other than Operations and Infrastructure that reference Bylaw 2002-0046. It is important that those documents are amended in time to reference the new bylaw.

### **Bylaw Timing:**

The proposed bylaw, if approved by Council, will not come into effect until December 18<sup>th</sup>, 2023, in-line with the switch from the Provincial Offences Act to the Administrative Monetary Penalty System (AMPS), to best support Municipal Law Enforcement.

## **5. RELATIONSHIP TO STRATEGIC PLAN:**

**Creating a Vibrant, Healthy and Safe Community for All** – Support a safe, healthy and inclusive community.

## **6. FINACIAL AND BUDGETARY IMPACT:**

New signage will be inclusive of the 2024 Sign Operating Budget. Creating the new Traffic Bylaw has several potential savings opportunities related to future signs and labour. As well as avoiding unnecessary public confusion leading to less public requests and resulting town resources required to respond.

**7. PUBLIC CONSULTANTATION AND NOTICE REQUIREMENTS:**

Residents may inquire about signage pertaining to Traffic Bylaws. Requests to amend the Traffic Bylaw will result in an internal review and may require community input in the form of a petition, following Procedure RD9.

**APPROVALS**

Prepared By: Kate Walkom, Operations Technologist, Operations Division

Reviewed By: Niall Stocking, Manager, Operations

Recommended By: Michael Vos, Director, Operations and Infrastructure

Approved By: Ryan Cronsberry , Chief Administrative Officer

***Attachments:***

*Attachment 1 - Consolidated list of amendments to Bylaw 2002-0046*

*Attachment 2 – Summary of proposed amendments*