



## External Briefing Note

**GEORGINA**

**Subject:** Amendment to the Council Meeting Schedule for November 2022

**To:** Mayor and Council

**From:** Rachel Dillabough, Town Clerk

**Date:** September 28, 2022

**Briefing:**

On November 3, 2021, Council received Report No. CAO-2021-0019 and approved the Council meeting schedule for the 2022 calendar year.

Staff have attached an amended Council calendar for November 2022. The amended Council calendar has moved the Council Orientation dates from November 21 and November 23 to November 9 and 10. Moving the orientation dates will allow for increased flexibility with orientation format.

Although briefing notes generally do not request direction and resolution, I would appreciate if Council would:

1. Receive the briefing note; and
2. Approve the amendment to the 2022 Council meeting schedule.