

**THE CORPORATION OF THE TOWN OF GEORGINA**

**REPORT NO. LS-2022-0016**

**FOR THE CONSIDERATION OF  
COUNCIL**

September 14, 2022

**SUBJECT: 2023 COUNCIL MEETING SCHEDULE**

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**1. RECOMMENDATION:**

1. That Council receive Report No. LS-2022-0016 prepared by the Clerk's Division, Legislative Services Department dated September 14, 2022 respecting the 2023 Council meeting schedule.
2. That Council waive Section 3(2) of the Procedural By-Law No. 2016-0014 (COU-2) to allow for early consideration of the 2023 meeting schedule and more scheduling flexibility.
3. That Council approve the attached Council meeting schedule for 2023.

**2. PURPOSE:**

The purpose of this report is to seek Council's approval with respect to the proposed Council meeting schedule for 2023.

**3. BACKGROUND:**

Section 3(2)(b) of the Town of Georgina Procedural By-Law No. 2016-0014 (COU-2) mandates that Council set the schedule of meetings for the following year in December.

Council traditionally met as follows with the exception referred to below:

- The first Wednesday of each month at 9:00 a.m.
- The second Wednesday of each month at 7:00 p.m.
- The third Wednesday of each month at 9:00 a.m.
- The fourth Wednesday of each month at 7:00 p.m.

In addition, no meetings shall be held during the first week of the month of September and no meetings shall be held during the last 2 weeks of December.

Notwithstanding the Procedural By-law, staff request that Council consider adopting the 2023 proposed Council meeting schedule in order to allow continued scheduling of Development Services matters.

**4. ANALYSIS:**

Staff recommend Council approve the attached proposed Council Meeting Schedule (Attachment No. 1) for 2023 in order to provide advance notice and permit scheduling of statutory public meetings by the Development Services Department.

Section 3(2)(a) of the Town of Georgina Procedural By-Law No. 2016-0014 (COU-2) prescribes specific days and times Council meetings shall be scheduled. Staff have continued the same format used in 2022 for the proposed 2023 Council schedule, maintaining two daytime meetings and one evening meeting for Planning matters wherever possible. During July and August, one regular daytime Council meeting and one evening meeting for Planning matters have been scheduled.

No meetings have been scheduled in the week following a long weekend. The date for the Lake Simcoe Region Conservation Authority dinner has been taken into consideration in the schedule.

Dates have been included in January for 2023 budget deliberations and in December for 2024 budget deliberations.

**5. RELATIONSHIP TO STRATEGIC PLAN:**

This report supports the following Strategic Goals:

Engage Our Community & Build Partnerships

Provide Exceptional Municipal Service

The approval of the 2023 proposed Council meeting schedule at this time ensures exceptional customer service delivery and engagement with our community.

**6. FINANCIAL AND BUDGETARY IMPACT:**

There are no financial or budgetary impacts as a result of Council determining a 2023 meeting schedule.

**7. PUBLIC CONSULTATION AND NOTICE REQUIREMENTS:**

Council's decision with respect to its 2023 schedule is determined by the Procedural By-law. Upon the establishment of the 2023 Council meeting schedule, the schedule will be published on the Town's website and individual meetings will continue to be advertised.

**8. CONCLUSION:**

In order to provide advance notice and comply with Town by-laws and provincial legislation with respect to statutory public meetings, staff recommend that Council approve the attached proposed Council Meeting Schedule for 2023.

**APPROVALS**

Prepared By:	Rachel Dillabough Town Clerk
Recommended By:	Michael Bigioni Director of Legislative Services
Approved By:	Ryan Cronsberry Chief Administrative Officer

***Attachments:***

*Attachment No. 1: Proposed 2023 Council Meeting Schedule*