

QUALITY MANAGEMENT SYSTEM REPRESENTATIVE

Top Management (CAO and Director of Operations & Infrastructure) appoint Santosh Neupane, QMS Coordinator for the operation and maintenance of the QMS of the Town of Georgina (Keswick and Sutton) Drinking Water Distribution System.

The QMS Representative shall, irrespective of other duties or responsibilities:

- Develop, implement and maintain the QMS.
- Report on the effectiveness of the QMS to the Director of Operations and Infrastructure including the need for improvement.
- Report to Mayor and Council as required to ensure the QMS is maintained and improved.
- Ensure that the current versions of documents and records required by the QMS are in use at all times.
- Promote the QMS throughout the Town of Georgina's waterworks division.
- Ensures personnel are aware of all applicable legislative and regulatory requirements that pertain to their duties for the operation of the drinking water subsystem.

Santosh Neupane, QMS Coordinator

Nov 08, 2022
Date

*Michael Vos, Director, Operations and Infrastructure
(Top Management)*

Date

*Ryan Cronsberry, CAO
(Top Management)*

Date